

Non Touch Screen Z Line Models Z3 & Z8 - EMV Restaurant Quick Reference Guide

For **SPIn** Secure Payment Integration

Dejavoo™



**** Note: Terminal Will Default at “POS ONLINE” Until Transaction is Initiated By POS System ****

These steps have been provided as a guide for assistance.





CHIP CARD SALE	SWIPED OR MANUAL CARD SALE	DEBIT SALE
<ol style="list-style-type: none"> Terminal “wakes up” & changes from POS Online Insert Chip Card Press OK to confirm Sale Amount Input TIP AMOUNT if prompted and press OK <ul style="list-style-type: none"> Terminal communicates with the Host Receipts Print 	<ol style="list-style-type: none"> Terminal “wakes up” & changes from POS Online Swipe OR Manually Enter Card # Press OK to confirm Sale Amount Input TIP AMOUNT if prompted and press OK <ul style="list-style-type: none"> If AVS prompts, input AVS information Terminal communicates with the Host Receipts Print 	<ol style="list-style-type: none"> Terminal “wakes up” & changes from POS Online Insert Chip Card When prompted press F2 for YES Input PIN # on PIN Pad and press OK Press OK to confirm Sale Amount Input TIP AMOUNT if prompted and press OK <ul style="list-style-type: none"> Terminal communicates with the Host Receipts Print
VOID TRANSACTION	RETURN TRANSACTION	SETTLE THE OPEN BATCH
<ol style="list-style-type: none"> Terminal “wakes up” & changes from POS Online If prompted input Manager Password (1234 default) <ul style="list-style-type: none"> Receipts Print 	<ol style="list-style-type: none"> Terminal “wakes up” & changes from POS Online If prompted input Manager Password (1234 default) Insert Chip Card Press OK to confirm Return Amount <ul style="list-style-type: none"> When applicable input PIN and press OK Terminal communicates with the Host Receipts Print 	<ol style="list-style-type: none"> From the POS ONLINE Screen press F3 for Favorites Highlight SETTLE DAILY BATCH and press OK If prompted input Manager Password (1234 default) <ul style="list-style-type: none"> Terminal communicates with the Host Settle Report Prints

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SPIN BYPASS	BATTERY INDICATOR (FOR MOBILE UNITS)	Wi-Fi ICON INDICATOR (FOR WI-FI ENABLED UNITS)
<p>** Use these steps to process a stand alone transaction initiated from the payment device INSTEAD of the POS system. (ie: POS is down)</p> <ol style="list-style-type: none"> 1 From the POS ONLINE screen press F3 2 Highlight the Turn SPIn Bypass On option and press OK. 3 Terminal Displays “Credit I Sale, Enter Amount” 4 You are now ready to process a stand along transaction at the terminal. - 	<div>  Indicates Full Battery </div> <div>  Battery low, needs charging </div> <p>When battery is charging the battery icon will animate indicating charging is taking place.</p>	<div>  Wi-Fi Not Connected </div> <div>  Wi-Fi Connected Successfully </div>
PRINTING REPORTS	EDIT TIPS FROM TERMINAL	CALL ME FEATURE (MUST BE ENABLED)
<ol style="list-style-type: none"> 1 From the POS ONLINE screen press OK 2 Highlight REPORTS and press OK 3 Highlight Desired Report Type and press OK 3 Input Password (1234 Default) and press OK - 4 Report Prints 	<ol style="list-style-type: none"> 1 From the POS ONLINE screen press F3 2 Highlight Cr/Db Edit Tips and press OK 3 Highlight Desired Edit Method and press OK - 4 Add tip amount to desired transaction 	<ol style="list-style-type: none"> 1 From the POS Online screen press F4 2 Select “CALL ME” and press OK 3 The terminal sends notification to the help desk and you will receive a call back from a representative with assistance.